



# Christian County Commission

100 West Church St, Room 100  
Ozark, MO 65721

<http://ChristianCountyMO.iqm2.com>

April Term

~ Minutes ~

Thursday, June 23, 2016

8:50 AM

The Christian County Courthouse

## I. Convene

The meeting was called to order at 8:50 AM by Presiding Commissioner Ray Weter

Attendee Name	Title	Status	Arrived
Ray Weter	Presiding Commissioner	Present	8:50 AM
Bill Barnett	Western Commissioner	Present	8:50 AM
Sue Ann Childers	Eastern Commissioner	Present	8:50 AM
Kay Brown	County Clerk	Present	8:50 AM
Ashley Hannah	Secretary	Present	8:50 AM

## II. Agenda

### **Motion/Vote - 8:50 AM Christian County Commission**

Discussion - Approve Agenda

Attendees: Judy Dollarhite, Hosea Bilyeu, Ashley Hannah, Robert Palmer, Bob Rubino, Amelia Wigton, Jack Bologna Springfield News- Leader reporter and County Road Engineer Miranda Beadles.

Presiding Commissioner Weter entertained a motion to approve the agenda as published for June 23, 2016.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Sue Ann Childers, Eastern Commissioner
<b>SECONDER:</b>	Bill Barnett, Western Commissioner
<b>AYES:</b>	Ray Weter, Bill Barnett, Sue Ann Childers

### **Motion/Vote - 8:55 AM Kay Brown-Christian County Clerk**

Minutes & Financials Approval - Approve Minutes and Financials

Attendees: Judy Dollarhite, Hosea Bilyeu, Ashley Hannah, Robert Palmer, Bob Rubino, Amelia Wigton, Jack Bologna Springfield News-Leader reporter, County Road Engineer Miranda Beadles and Sheriff Cole.

Presiding Commissioner Weter entertained a motion to approve the extraordinary closed session for June 16, 2016.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Barnett, Western Commissioner
<b>SECONDER:</b>	Sue Ann Childers, Eastern Commissioner
<b>AYES:</b>	Ray Weter, Bill Barnett, Sue Ann Childers

**Motion/Vote -**

Approve the June 16, 2016 Open Minutes

Presiding Commissioner Weter entertained a motion to approve the open minutes for Thursday June 16, 2016.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Sue Ann Childers, Eastern Commissioner
<b>SECONDER:</b>	Bill Barnett, Western Commissioner
<b>AYES:</b>	Ray Weter, Bill Barnett, Sue Ann Childers

**Motion/Vote -**

Approve the Minutes for June 20, 2016

Presiding Commissioner Weter entertained a motion to approve the minutes for Monday, June 20, 2016.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Barnett, Western Commissioner
<b>SECONDER:</b>	Sue Ann Childers, Eastern Commissioner
<b>AYES:</b>	Ray Weter, Bill Barnett, Sue Ann Childers

**Motion/Vote -**

Financials

Attendees: Judy Dollarhite, Hosea Bilyeu, Ashley Hannah, Robert Palmer, Bob Rubino, Amelia Wigton, Jack Bologna Springfield News-Leader reporter, County Road Engineer Miranda Beadles and Sheriff Cole.

Presiding Commissioner Weter said there are financial issues that are discussed between the Auditor and one Commissioner but often the discussion can be overheard by the other commissioners and we want to be careful to follow the Sunshine Law and place this on the agenda for all the Commission to hear.

County Auditor Lacey Hart said her information is often sent by email which is an open record and is available under the Sunshine Law.

Commissioner Childers said we just want to be careful to follow the Sunshine Law.

County Auditor Hart said her conversations with the County Commission are not open to the Sunshine Law and would welcome suggestions from the County Counselor.

Auditor Hart said there are credits from the insurance company through workman's compensation and property and liability. Ms. Hart asked the Commission to strongly consider using the credits to pay against the bill. Ms. Hart said she would like to have this decision made and get the payment out by June 30, 2016.

Commissioner Weter said we will discuss this under the budget report.

Lacey Hart said during financials is where we are going to cover the credits and how they will be used and make sure the Sheriff is informed on items relating to financials.

Commissioner Weter said we want to discuss the issue as part of the budget discussion.

Lacey Hart said she wants to be better prepared.

Commissioner Childers said we will do it all, just in a different format.

Commissioner Weter said he is aware of emails that end up on his computer and what our plans are for these credits and through a personal conversation with Greg Williams from Connell Insurance we have \$ 14,000.00 in credits.

Lacey Hart said currently we have credits for \$ 14,708.82 as of July 1, 2016, with the renewal of our policies we will have additional credits of \$ 17,347.24 per Greg Williams with Connell Insurance. Ms. Hart said these credits can be applied for safety measures and part of the safety program which helps to keep the mode down.

Ms. Hart said there was a large modifier increase of 1.77 in the premium of the workman's compensation insurance which was substantial for all departments. Ms. Hart said the idea is, do we want to use what we can against the bill to decrease the expense. Ms. Hart said she spoke with Greg Williams and he implied that if the credits are not used they can be applied towards the bill for property and liability. Ms. Hart said how these credits are used is at the pleasure of the Commission.

Commissioner Weter said the \$ 17,347.00, credits won't be available until July 1, 2016.

Lacey Hart said the grand total of \$ 32,000.00, could be used to offset the bill this year leaving a balance of \$1,699.00 to be used.

Commissioner Weter said \$ 14,000.00, is the current amount and the Sheriff has purchased equipment and there was conversation with Greg Williams from Connell regarding these credits. Commissioner Weter said in the past, these credits were designated to the highway department to provide safety items such as steel toe boots. Commissioner Weter said he has seen the Sheriff's wish list and we want to consider dividing the available credits.

Commissioner Childers said what was promised to the Sheriff and the highway department is done. It was split \$ 7,750.00 for equipment for the Sheriff and \$ 6,900.00 for the Highway Department. Commissioner Childers said the safety items for the Highway Department and the Sheriff Department were approved by the insurance company and the Highway Department is prepared to purchase their equipment.

Commissioner Weter said when the \$ 17,000.00, is available on July 1, it should be applied to the bill.

Lacey Hart said the workers compensation bill is spread over all the departments with the greatest expense from the Sheriff, Road and Recycling Departments. Ms. Hart said the rates for: Street and road 7.95; police officers and drivers 4.22 rate; recycling 7.39. Ms. Hart said the standard cost for Sheriff and police officers is \$ 189,000 and for street and road \$ 119,000.00.

Commissioner Weter said payroll is a variable and has inflated from 8 to \$ 900,000, which may affect the cost.

Lacey Hart said the payroll numbers are what was given to the insurance company in November and again June 1, 2016. We will be receiving another bill July 1, 2016, and if we paid too much, the cost will be reduced on next year's bill. Lacey Hart said we budgeted using 1.9 mode rate and it came in at 1.7 because the budget was changed due to higher wages. Ms. Hart said the cost for the worker's compensation is \$ 583,000 and does include the cost for the second injury fund. Ms. Hart said if we apply as much as we can it leaves approximately \$ 1,700.00 in credits available for safety credits, if you wanted to use them.

Commissioner Weter asked how does this compare with last year's numbers

Lacey Hart said last year, the premium for property and liability was \$ 188,794.00.

Commissioner Weter said he spoke with Greg Williams and the increase is approximately \$ 160,000.00.

Lacey Hart said the increase is \$ 163,479.00, from last year.

Commissioner Weter said we will have to budget for the increase.

Commissioner Childers said we did not budget enough to cover this cost.

Lacey Hart said the greatest increase was in the worker's compensation insurance and we need to get this bill paid.

Commissioner Childers suggested all the new credits be applied to the bill.

Lacey Hart said the credits for property and liability can only be used on that and workman's compensation credits can only be used on that. Lacey Hart said we can use 80 percent of the new credits to be applied to the bill.

Commissioner Childers said the Sheriff has requested \$ 7,750 and \$ 6,900.00, for the County Road Department which is \$ 14,650.00 available for safety purposes.

Miranda Beadles said to be exact, the amount for the road department is \$ 6,958.80 for safety items.

Commissioner Weter said assign credits to the road department of \$ 6,958.00 and to the Sheriff \$ 7,750.00 for safety related items.

Lacey Hart said the maximum to be applied to Workman's Compensation is \$ 15,706.22, and any remaining available credits can be applied to property and liability insurance.

Commissioner Childers said to apply the maximum amount of credits of \$ 15,706.22, and use all available credits for the workers comp and the property and liability bills.

Commissioner Weter entertained a motion to apply the credits of \$ 15,706.22 to be paid on July 1, 2016, to the worker's compensation bill.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Barnett, Western Commissioner
<b>SECONDER:</b>	Sue Ann Childers, Eastern Commissioner
<b>AYES:</b>	Ray Weter, Bill Barnett, Sue Ann Childers

**Motion/Vote - 9:00 AM Christian County Commissioner**

Discussion - Budget Update with County Auditor

Attendees: Judy Dollarhite, Hosea Bilyeu, Ashley Hannah, Jim Billedo, Robert Palmer, Bob Rubino, Amelia Wigton, Jack Bologna Springfield News leader reporter, County Road Engineer Miranda Beadles and Sheriff Cole.

Lacey Hart gave an update on the Sheriff's budget. Ms. Hart said she is holding requisitions from the Sheriff's Department due to lack of funds. She said she is waiting for a transfer of funds to pay the bills. Ms. Hart said overall his budget is fine.

Lacey Hart said the Sheriff has a problem. His budget is in the red due to lack of anticipated revenues. Ms. Hart said in her opinion, the Sheriff's budget had unrealistic amounts for revenues and expenditures.

Auditor Hart said we are talking about COLE exclusively, every month we need enough money to keep the Sheriff's budget in the black and do an analysis in the middle of the month.

Commissioner Childers said in February or March they did not have enough money and we transferred funds and in the last few days of the month they received revenues of \$50,000.00.

Auditor Hart said she had to hold the bills because there was insufficient funds but in April there were enough funds to cover the costs.

Commissioner Childers said you say the Sheriff has a problem.

Lacey Hart said the fund balance is within budget and there are revenues that have not come in for several reasons. Ms. Hart said Criminal Costs have decreased and she doesn't anticipate revenues until August. Ms. Hart said she wants sufficient funds to cover the cost for the unencumbered balance of \$ 140,000.00, without co-mingling funds.

Ms. Hart said the Treasurer had received two large deposits today and that may cover the costs of the unencumbered balance of \$ 140,000.

Commissioner Weter said we transferred funds in March, at the end of the month, revenues came in so we transferred the funds prematurely. Commissioner Weter said we have heard this story many times and we are not sure what you are asking us to do.

Lacey Hart said she wants reassurance from the Commission there is money to pay the bills.

Commissioner Childers asked Ms. Hart are you having this conversations with the Sheriff.

Lacey Hart said she emails an analysis to both the Sheriff and the Commission and is available to talk to him. Ms. Hart said everything is fine at the first part of the month but by the end of the month based on prior experience we are struggling to meet the expenditures.

Commissioner Weter said the County Commissioners don't know if we should transfer funds, or wait until the last possible day.

Lacey Hart said she wants assurance that she won't continue to sign off on bills received in January and paid in February. Ms. Hart said before she signs the bills she looks at the fund balance before the bill is paid and if there isn't any money in the fund she won't pay the bill.

Commissioner Weter asked the Sheriff what he would like to say in response.

Sheriff Cole said the expenditures are 4% below what was budgeted. Sheriff Cole said it is a matter of not receiving the reimbursements from the State of Missouri.

Lacey Hart said in the COLE budget the expenses were under stated and the revenues were over stated.

Commissioner Weter asked if we could address the County commitment on Monday?

Lacey Hart asked the County Commission to loan money to LEST fund to be paid back at the end of the year by COLE. Ms. Hart said to the Commission; this is your choice how you want to cover these expenses.

Commissioner Weter said we don't want to make a decision today.

Lacey Hart said she wants a formal agreement that we will cover the costs.

Commissioner Weter said he asked John Housley if there are limitations on the LEST funds. Commissioner Weter said County Counselor Housley said there are no limitations on the LEST funds.

Lacey Hart said Mr. Housley told her the LEST Fund could not be used for construction of a new building but it could be used for law enforcement services, Juvenile, Sheriff, the Courts, Prosecuting Attorney but not the coroner's office. Ms. Hart said during the budget discussions, there were no funds allocated for transfers to COLE.

Commissioner Barnett said the Auditor is wanting reassurance that we will transfer funds to protect her and her job.

Commissioner Weter said the County Commission does not want to do it for the entire year but prefer doing it on a monthly basis as needed.

Lacey Hart said she is asking the Commission to assure her there is funding to cover all expenses for the Sheriff.

Lacey Hart discussed the next topics of her budget update namely the Century link bill, white-out on a requisition from the Juvenile Office that was reduced from \$ 2,600 to \$2,000.00 without any explanation or signature.

Commissioner Barnett said he would prefer that bills be paid and not be held.

Commissioner Childers said she and the County Clerk as well as Norma contacted Centurylink and spoke to two different individuals regarding the Century link bill and unfortunately, they are not consistent with their billing process. Commissioner Childers said we can send the tax exemption every year to century link to keep us from paying taxes and finance charges.

Commissioner Weter said hopefully you contacted the office that was whited out.

Commissioner Childers asked has that been solved.

Lacey Hart said internal controls have not been done and the changes were made and no notes were done and it was sent back to Pam from Juvenile.

Commissioner Childers asked Lacey if she talked to Pam?

Lacey Hart said no, she did not contact Pam and made no reference to it.

Commissioner Barnett asked do you want us to send out a memo not to use white-out.

Lacey Hart said a single line through the amount and initialed is all that is needed to show a change after it has been signed off.



Miranda Beadles said the requisition was given and no one has asked them anything and we are the group that can answer the questions. Miranda Beadles said if someone would contact us we could quickly answer any question and get them a new invoice instead of having it floating back and forth and there are times we can quickly answer.

Lacey Hart said when she received the requisitions all of them were within pennies of the contract prices and signed off and no question written for the contract price. The next time rock was purchased that was over the contract priced there were no notes any special agreements. The note should be done on the requisition and the requisition is done after the fact.

Miranda Beadles said if they are taking a different rock not specified on the contract this is not always the contract price, it can be lower. Ms. Beadles said the contract is the price bid or less.

Miranda Beadles said the road department should see the requisition and tickets first. Ms. Beadles said they will be much more descriptive and if there is a question on a requisition she hates to see it sit there for days and not get paid.

Commissioner Weter said a variation in the product will be more descriptive on the requisition and hopefully the Auditor will go to the Road Department for the explanation.

Jack Bologna asked when will Tyler Technologies be fully implemented.

Lacey Hart said probably March of April of next year due to a delay in the server being installed.

Commissioner Childers said the delay was a result of P.C. Net not getting the license in a timely fashion.

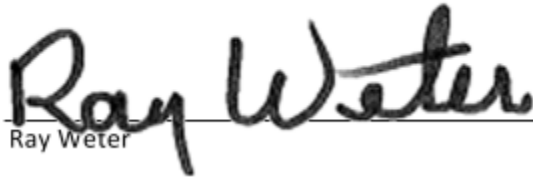
### **III. Adjournment**

The meeting was closed at 11:11 AM

**Motion/Vote -**

Adjourn

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Barnett, Western Commissioner
<b>SECONDER:</b>	Sue Ann Childers, Eastern Commissioner
<b>AYES:</b>	Ray Weter, Bill Barnett, Sue Ann Childers



Ray Weter

Presiding Commissioner, Ray Weter



Bill Barnett

Western Commissioner, Bill Barnett



Sue Ann Childers

Eastern Commissioner, Sue Ann Childers

What if analysis			
Maximum applied towards Workmans' comp none to Prop Liab			
Credit type	Property & Liab Credit	Workmans' comp Credit	Total
Current Balance	5,663.83	9,044.99	14,708.82
Credits 16-17 Policy Year	6,759.45	10,587.79	17,347.24
<b>Total</b>	<b>12,423.28</b>	<b>19,632.78</b>	<b>32,056.06</b>
Available to apply for Safety purchases	12,423.28	19,632.78	32,056.06
Percentage Available to apply to pmt of same category insurance expense	100.00%	80.00%	
Amount av to apply to invoice pmt <i>(Note: do not have to use full availability)</i>	12,423.28	15,706.22	28,129.50
Apply toward bill	0.00	15,706.22	15,706.22
Available for Safety purch or future years	12,423.28	3,926.56	16,349.84
Amount considered for immediate Reimbursement			14,650.00
<b>only amount left available through 6/30/17</b>			<b>1,699.84</b>

What if analysis			
Maximum applied to Workmans's Comp invoice, \$14.65K to Safety remainder to Prop Liability			
Credit type	Property & Liab Credit	Workmans' comp Credit	Total
Current Balance	5,663.83	9,044.99	14,708.82
Credits 16-17 Policy Year	6,759.45	10,587.79	17,347.24
<b>Total</b>	<b>12,423.28</b>	<b>19,632.78</b>	<b>32,056.06</b>
Available to apply for Safety purchases	12,423.28	19,632.78	32,056.06
Percentage Available to apply to pmt of same category insurance expense	100.00%	80.00%	
Amount av to apply to invoice pmt <i>(Note: do not have to use full availability)</i>	12,423.28	15,706.22	28,129.50
Apply toward bill	1,699.84	15,706.22	17,406.06
Available for Safety purch or future years	10,723.44	3,926.56	14,650.00
Amount considered for immediate Reimbursement			14,650.00
<b>only amount left available through 6/30/17</b>			<b>0.00</b>

Loss Control Credits may be applied towards the billing associated with the source of those Credits. Credits arising out of Property & Liability may not be used to reduce the Workers Comp charges and vice versa. Only 80% of Workers Comp credits may be used to reduce billing charges for Workers' Comp. All credits may be used for approved safety purchases. The goal of the safety purchases in part is to reduce injury incidents.

Loss Control Credits do not expire quickly - they do not have to be used immediately

Credits = \$ Prop & Liab 1,641.04      \$ Work Comp 15,706.22      (all credits to be used)

Attachment: 6-23 -16 Auditor Budget Update (3026 : Budget Update with County Auditor)